

# GREEN SEATTLE PARTNERSHIP



## VOLUNTEER POSITION DESCRIPTION

**POSITION:** Green Seattle Forest Steward

**REPORTS TO:** Green Seattle Project Manager

**LOCATION:** Seattle, WA

**POSITION TYPE:** Volunteer, with (ideally) two year term of service

**POSITION DESCRIPTION:** The Green Seattle Partnership is a 20-year effort to restore 2,500 acres of forested parkland in the City of Seattle. Community Forest Stewardship Groups, also known as “Friends of” or “Adopt a Park” groups, will each nominate one “Forest Steward”. These Forest Stewards will lead the volunteer restoration work in a forested parkland, bringing together the needed volunteers, materials, technical knowledge, and other resources to make on-the-ground improvements a reality.

**SPECIFIC DUTIES:**

- Serve as key contact person for the Green Seattle Partnership
- Coordinate volunteer forest restoration events and activities in your forested parkland
- Manage event and material requests, sign-in sheets, and work logs
- Coordinate with GSP staff to develop site restoration plans
- Complete Annual summary of restoration activities
- Attend annual training event

**REQUIRED QUALIFICATIONS:**

- Ability to attend at least one training event per year
- Ability to coordinate and lead at least 4 volunteer events per year (events can range from a 2-3 friends getting together to large work parties with many community volunteers)
- Ability to organize and manage diverse activities and set priorities; flexible under pressure
- Ability to develop a positive working relationship with staff, volunteers, donors, and community supporters
- Ability to work under physically demanding conditions, including cold and wet weather

**DESIRED QUALIFICATIONS:**

- Experience coordinating and leading volunteer events
- Knowledge of forest restoration and invasive species removal practices
- Experience working with or teaching youth, young adults and adult volunteers in an environmental education setting
- Good organizational and computer skills

**IF INTERESTED PLEASE CONTACT:** Joanna Nelson at [joannan@cascadeland.org](mailto:joannan@cascadeland.org) or (206) 905-6913