

Online Registration Instructions

1. If you have GUESTS' ADDRESSES AND EMAILS

(If you don't have addresses, go to page 2 of the instructions)

- a. Fill out form (name, address, etc) with guest's information. Table captains are already registered and do not need to fill out this form. Put table captain name in "additional information" if this person has been invited by a table captain. Click Continue. [You will have to fill out this form for each guest for whom you have addresses and emails.]

* Denotes Required Information

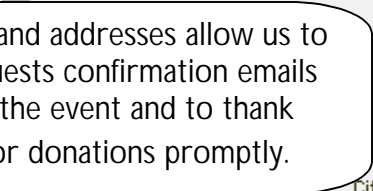
Registration Information

Title	Ms.
First Name	Guesty
Last Name*	McGuesterson
Address*	615 2nd Ave
City, State ZIP*	Seattle, WA 98104
Country*	United States
Phone	
Fax	
Email*	iloveclc@cascadeland.org
<input checked="" type="checkbox"/> I wish to receive future email correspondence.	


Additional Information

If a table captain has contacted you to sit at their table, please enter the table captain's name.

Sally O'Tablecaptain



- b. Fill out the second page like this:

 Tell a friend

* Denotes Required Information

Registration Information

	Quantity
Guest (Free)	1
<input checked="" type="checkbox"/> I am attending as a(n)	
Guest	▼

[Continue >](#)

- c. Hit "continue" for the next few screens and then "complete registration".
- d. Start over to register your next guest!

2. If you have GUESTS' NAMES ONLY or NAMES AND EMAILS

- Fill out main form with table captain's info or one guest's info. Put table captain name in additional information. Click continue.
- On the second page, enter the quantity of additional guests whom you'd like to register. If you have 7 guests in addition to the person on the first page, put in 8.

The screenshot shows a web form titled "Registration Information" with a dark header bar. Above the header, there is a link "Tell a friend" with a small icon. Below the header, the text "* Denotes Required Information" is displayed. The form contains a "Quantity" field with the number "8" entered. Below this is a checkbox labeled "I am attending as a(n)" which is checked. Underneath the checkbox is a dropdown menu currently showing "Guest". At the bottom of the form is a "Continue >" button.

- On the next screen, you may enter your guests' names and e-mails:

The screenshot shows a web form titled "Registrant Name Information" with a dark header bar. Above the header, there is a link "Tell a friend" with a small icon. Below the header, the text "* Denotes Required Information" is displayed. The form contains a list of input fields for guest names and emails. The first field contains "Ms. Guesty McGuesterson". The second field contains "Pres. Abe Lincoln honestabe@hotmail.com". The third field contains "Ricky Ricardo". The fourth field contains "Lucy Ricardo lucy@seattle.com". There are four more empty input fields below. At the bottom of the form is a "Continue >" button.

- Hit continue when you're done and then complete registration on the next page!

Contact Lynn Siniscalchi if you are having trouble!

Lynns@cascadeland.org

206-905-6951